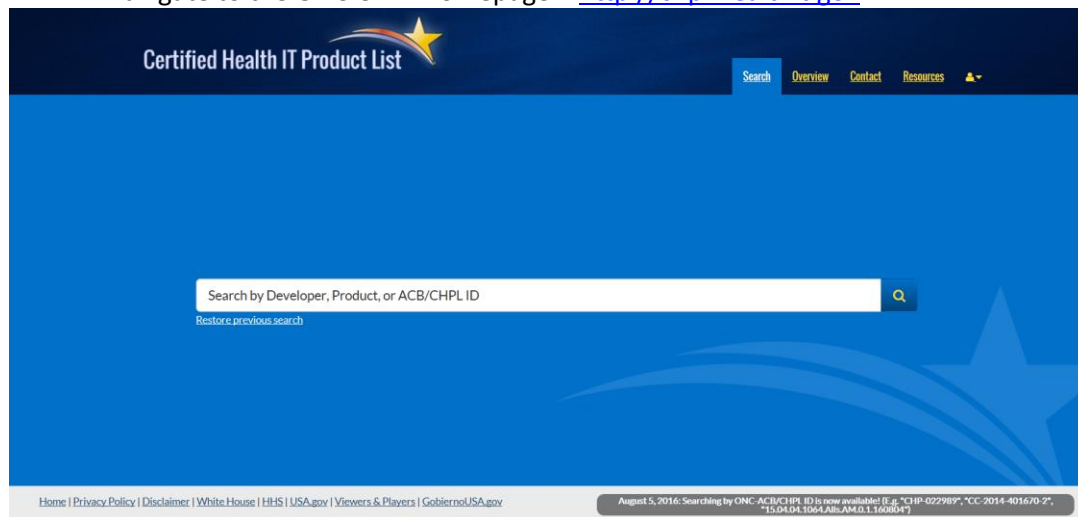# Generating a Certified EHR Technology (CEHRT) ID number through the Certified Health IT Product List (CHPL) site

There is a new (released July 1, 2016) version of the Certified Health IT Product List website that supports creation and validation of all certified vendor EHR products. This document will detail the updated workflow to generate a CEHRT ID number.
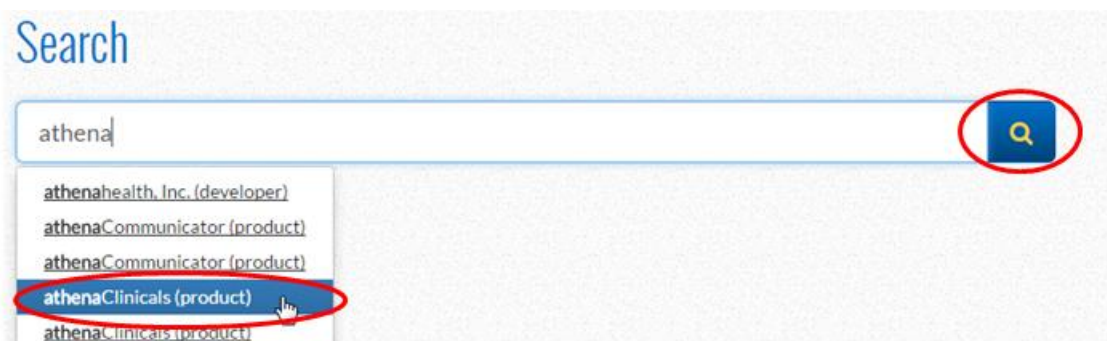
<mark>Please note:</mark> all CEHRT ID numbers and CHPL numbers have been updated for program year 2016

How to Create a CMS EHR Certification ID

1. Navigate to the ONC CHPL homepage – http://chpl.healthit.gov

STEP 1: PRODUCT SEARCH: To search for your CEHRT product type a keyword such as a developer name (vendor) or product name into the main search area. As you begin typing a drop box appears with results that match the information you've typed. In the example below we see that there are two developers and four products to choose from. **Select one** listing to base your search on. We've selected the product – athenaClinicals; then click the looking glass or press enter to search.

Below are the results that came up for this search.

This search bought up 38 products. We are showing the first four.

The search results lists:
1. Product Name
2. Developer (Vendor)
3. Edition (year of Certification)
4. Version

Then there are 3 buttons for actions you can take:
1. Details – click for details for the listed product.
2. +Compare - select to compare 2 or more products
3. +CertID – select to get the Certification ID number

STEP 2: REVIEW PRODUCTS AND PROGRESS
Details:
- Find the version of your product; click the Details button for more information.
- The detail screen has all the information pertaining to the version of that product.
- You can see at a glance a summary of this product's information listed on the left side of the page:
  - Product Name; CHPL Product Number (all new in this version of the CHPL site); Developer (vendor); Version; Certification Edition; Certification Status; Practice Type; Classification Type; ONC-Authorized Certification Body; Additional Software (available or required); Transparency Attestation; Mandatory Disclosures URL
  - Certification Criteria – 44 met; CQMs – 64 met; Additional Information; Non-conformities – 0 found

Practice Type
Ambulatory

Classification Type
Complete EHR

ONC-Authorized Certification Body
ICSA Labs

Additional Software
Healthwise Patient Instructions, FirstDataBank FDB
MedKnowledge, Surescripts, athenaCommunicator

Transparency Attestation
Negative

Mandatory Disclosures URL
http://www.athenahealth.com/~/media/athenaweb/files/pdf/athenaclinicals_ambulatory_complete_certification_final.pdf?la=en ☐

You can expand the items on the right for more information regarding this product but it is not required to generate the CEHRT ID number.

- Verify that this is the correct product.
- Return to your search results to generate the CEHRT ID number, or to review a different version or product if you have not found the correct listing.

Important note: To navigate back to the search results, click on the "return to search results" in the upper right hand corner of page rather than using your browser back button if you want to return to the previous search results.

STEP 3: SELECT PRODUCT(S)
To add the product you have searched to the collection of products used to create your CMS EHR Certification ID select the yellow "+CertID" button at the right of the product.

Once the product is added, the CMS EHR Certification ID widget on the right hand of the site will expand showing the product name and current status

Note: If you have multiple products you can add another product by returning to the SEARCH box, typing in the name of the additional product and repeating the previous steps. Repeat this process for as many products as you use with your EHR.

STEP 4: OBTAIN CMS EHR CERTIFICATION ID

Once you have entered all of the desired products, you will be able to generate a CMS EHR Certification ID.

Select the yellow "Get 2014 EHR Certification ID" in order to generate the CMS EHR Certification ID which corresponds to the selected products.

Once the CMS EHR Certification ID is generated it will be displayed in the CHPL widget.

Additionally, an option to download that ID in a PDF which can be saved or printed as required will be presented as well.

Click "Open" to view the pdf or "Save" to save for your 2016 documentation.

Save the file for your documentation.

Please Note: the example shows:

CMS EHR certification ID number is: **1314E01QC7Z7EAL**

CHPL product number is the listed on the pdf as "Product Certification #" **CHP-025335**